

JOINTLY PREPARED BY PTA REPRESENTATIVES AND SCHOOL MANAGEMENT

1. DEFINITION & AIM OF THE PTA

- Parent Teachers Association (PTA) is a non-profit, non-political and non- sectarian organization made-up of school staff and parents which work to support the school in a wide variety of ways.
- The function of PTA is not only to help/support the school in the development of students but also to provide help/support in the improvement and development of the school.

2. DEFINITION OF KEYWORDS

- Association - All Parents, Teachers and Employees of The Iconic School.
- Members - Any/All individuals who have been accepted and admitted by the association.

3. PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of The Iconic School. We, the parents/guardians and teachers of the students hereby jointly and severally agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians and teachers of registered pupils in The Iconic School.

4. AIMS AND OBJECTIVES

The aims and objectives of the association shall be:

- To provide a platform for parents, guardians, and teachers of the students of The Iconic School, Bhopal to meet, exchange, deeply analyze issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education/learning.
- To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfilment of their common aim, the welfare of the school and the pupils/students therein.
- To make for a healthy understanding of the education policies and programs of the school and thus influence the same to create a suitable climate for reception of the same.

5. MEMBERSHIP OF PTA, QUALIFICATION

The formation of Parents-Teachers' Association and working method is as under. Membership of association shall be open to

- Parents/guardians whose children or wards attend school in The Iconic School. Such participation shall be **non - political** and **non-religious**.
- Any person who is a member of the teaching staff of The Iconic School.
- For every class, one parent and one teacher.
- In the Executive Committee, 50% shall be women members

6. PTA

PTA shall comprise of two bodies:

a. GENERAL BODY (GBC)

- All the parents of the student studying in a school shall be enrolled as the member of the General Body.
- The Principal and teachers shall be the ex-office members.

b. EXECUTIVE COMMITTEE (EC)

Chairperson - Ex- Officio	Principal of the School
Vice-Chairperson	One from amongst the parents
Secretary	One from amongst the coordinators
Two Joint Secretaries	Both from amongst parents
Treasurer	One from amongst the teachers
Joint-Treasurer	One teacher & / one parent from members
Member	One parent & one teacher from every standard

7. GUIDELINES AND RULES OF CONDUCT

Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another and to the school. Each member must attend general meetings unless a member has a sound reason that will hinder him.

- The period of Parents-Teachers' Association would be for one year. Any parent once has become the office bearer or the executive committee member, thereafter in the **next three years**; he cannot become the office bearer of the executive committee member.
- The meeting of managing committee should be called **minimum once** in three months.
- In the school, every student's parents should be the member of Parents- Teachers' Association.
- Help School in any events outside and beyond standard School functions such as: Organizing intra school quiz competitions, science fair, community outreach, teacher appreciation event etc.
- Provide an "ear" to the issues concerning the parent body at large and take it up with School management for satisfactory resolution.
- Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience and work with The Iconic School for review and implementation of the same.
- Build a sense of community at school through increased and sustained parental participation and involvement in school events.
- Foster a relationship between parents, teachers, school management and Board of Trustees. Rules and regulations/ roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of children, parent and the teachers.
- Any changes in the rules and regulations must be first approved and the committee's meeting and thereafter at the general body meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the President's casting vote, in the event of any disagreement.
- As per the requirements, time & active participants are expected from members. It's also important to attain meetings whenever it will be called.

NOTE: - The Members who wish to enroll themselves as PTA member should make it sure that they will actively take part in all the events and activities as and when required. The parent who can devote time for the same should enroll themselves.

LIST OF MEMBERS PARENT TEACHER ASSOCIATION

S/No.	Designation	Name of the Member	Category
1	Chairperson	Mrs Suman Purohit Das	Principal of the school
2	Vice-chairperson	Mr Dilip Kumar Jaiswal	Parent
3	Secretary	Mrs Shivani Kanoongo	Teacher
4	Joint Secretaries	Mrs Mitalli Nirkhe	Parent
5		Mrs Rashmi Verma	Teacher
6	Treasurer	Ms Niharika Malviya	Teacher/Admin
7	Joint Treasurer	Mrs Neetu Tiwari	Parent
8	Trustee	Mrs Shakti Jindal	Director of the school
Members			
9	Class	Parent Member	Teacher Member
10	Nursery	Mrs Priyanka Chawriya (M/O Agastisya)	Ms Mamta Patil
11	Jr.KG	Mr Rahul Maran (F/O Aanav Maran)	Ms Ritu Bikhani
12	Sr.KG	Mrs Deepa Kanojiya (M/O Sanvi)	Ms Nancy Mishra
13	I	Mr Devendra Sharma (F/O Garvit Sharma)	Ms Saumya
14	II	Mrs Sheetal Dharkar (M/O Kushagra)	Ms Shweta Anand
15	III	Mrs Ruchi Jatav (M/O Meenal Jatav)	Ms Arti Gyanchandani
16	IV	Mr Hariom Thakur (F/O Harshita Thakur)	Ms Mamta Mourya
17	V	Mrs Jyoti Patel (M/O Tanushree)	Ms Priya Chawriya
18	VI	Mrs Veenus Tarakuswar (M/O Kabeer)	Ms Kirti Kochale
19	VII	Mrs Pooja Patel (M/O Gaurav Patel)	Ms Era Saxena
20	VIII	Mr Vishnu Prasad Verma (F/O Vaid Verma)	Ms Purnima Bansal
21	IX	Mr Deepak Kalia (F/O Danish)	Ms Deepika Yadav
22	X	Mr Tarkeshwar Singh (F/O Aman Singh)	Ms Sana Malik
23	XI	Mrs Jyoti Wanker (M/O Asmi Wankar)	Mrs Pinky Jain
24	XII	Mr Prashant Singh (F/O Krishan Pratap)	Mr Rajeev Tripathi